

# SPECIAL POWER OF ATTORNEY

This special power of Attorney is made and executed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_.

**WHEREAS I am Mr./Mrs.** \_\_\_\_\_ own the property mentioned in the 'SCHEDULE OF PROPERTY' (hereinafter referred to as "the Property"),

**AND WHEREAS I am ordinarily living at:** \_\_\_\_\_.

**AND WHEREAS I am, unable to manage and look after my interest and affairs of the Property;**

**NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS that I,**

Mr./Mrs. \_\_\_\_\_ Age: \_\_\_\_\_ years, Occupation: \_\_\_\_\_, Address: \_\_\_\_\_, Pan No: \_\_\_\_\_, UID No: \_\_\_\_\_, Mob No: \_\_\_\_\_, E-Mail Id: \_\_\_\_\_,

**DO HEREBY APPOINT AND CONSTITUTE ON MY BEHALF MY \_\_\_\_\_ (Mention Relationship),**

Mr./Mrs. \_\_\_\_\_, age \_\_\_\_\_ years, Occupation: \_\_\_\_\_, Address: \_\_\_\_\_, Pan No: \_\_\_\_\_, UID No: \_\_\_\_\_, Mob No: \_\_\_\_\_, E-Mail Id: \_\_\_\_\_ as my true and lawful ATTORNEY in my name and on my behalf to –

1. Sign/ execute and present Leave and License Agreement for registration before the appropriate Registrar/ Sub-Registrar of Assurance,
2. Enter, view and inspect the Property by giving reasonable notice to Licensee/ s,
3. To revoke and / or cancel the Leave and License Agreement, by giving notice in writing of one month to the Licensee/ s,
4. Collect License Fees and Deposit from the Licensee/ s in accordance with Leave and License Agreement and to do all other acts and things required to be done incidental to the powers hereinbefore contained.

**IN WITNESS HERE OF the hands of the said parties have been put the day and year first above written.**

## **SCHEDULE OF PROPERTY**

(Being the correct description of premise Apartment/ Flat which is the subject matter of these presents)

All that constructed portion being Residential unit bearing Apartment/ Flat No. \_\_\_\_,  
Built-up:\_\_\_\_\_ Square Feet, situated on the \_\_\_\_\_ Floor of a Building known as  
' \_\_\_\_\_ ' standing on the plot of land bearing Survey Number:  
\_\_\_\_\_, Road: \_\_\_\_\_, Location: \_\_\_\_\_, of Village: \_\_\_\_\_,  
situated within the revenue limits of Tehsil \_\_\_\_\_ and District \_\_\_\_\_ and  
situated within the limits of \_\_\_\_\_ Municipal Corporation.

**Name, Sign, Thumb Impression and Photograph of Donor/s**

**Name, Sign, Thumb Impression and Photograph of Donee/s**

**1<sup>st</sup> Witness**

**Sign:**

**Name:**

**Add:**

**2<sup>nd</sup> Witness**

**Sign:**

**Name:**

**Add:**